

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
DECEMBER 2, 2015 @ 8:00 PM**

Mayor Kinsey calls the meeting to order at 7:03 p.m.

ROLL CALL: Mayor Kinsey – present, Committeeman Dorfman – present, Committeewoman Grbelja - present, Committeeman Kuczinski – present, Committeeman Masci – present. Also in attendance: Attorney – Robert Munoz and Municipal Clerk – Maria Dellasala.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 17, 2014.

RESOLUTION TO GO INTO EXECUTIVE SESSION, (15-179) Moved: C/Kuczinski, Second: C/Masci, Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kuczinski, C/Masci, M/Kinsey
NAYS: None
ABSTAIN: None
ABSENT: None

Motion to adjourn executive session, Moved C/Grbelja, Second C/Dorfman. ©

Time In 7:05 pm. Time Out 8:06 p.m.

**MAYOR KINSEY CALLS THE REGULAR MEETING TO ORDER AT 8:09 P.M.
FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

PROCLAMATIONS: Eagle Scout Mark P. Kozak, Eagle Scout Steven E. Meyer, Eagle Scout Arthur Normand and Eagle Scout Harrison Robert Roy. The Proclamations were distributed to the Eagle Scouts at the Eagle Scout Ceremony on November 28, 2015.

***Designating November 28, 2015 as
Eagle Scout Harrison Robert Roy Day
Eagle Scout Steven E. Meyer Day
Eagle Scout Arthur Normand Day
Eagle Scout Mark P. Kozak Day***

WHEREAS, Eagle Scout Harrison Robert Roy, Eagle Scout Steven E. Meyer, Eagle Scout Arthur Normand and Eagle Scout Mark P. Kozak Day

have completed their requirements for, and has been examined by an Eagle Scout Board of Review, was found worthy of the rank of Eagle Scout; and

WHEREAS, *the Eagle Scout rank represents the highest advancement in scouting fulfilling requirements in the areas of leadership, service, and outdoor skills; and*

WHEREAS, *the Eagle Scout has earned 21 Merit Badges signifying the mastery of certain Scoutcraft skills, including First Aid, Citizenship in the Community, Citizenship in the Nation, Citizenship in the World, Communications, Environmental Science, Personal Fitness, Personal Management, Camping and Family Life, Emergency Preparedness and/or Lifesaving; as well as helping boys increase their skill in an area of personal interest; and*

WHEREAS, *the Eagle Scout has demonstrated leadership skills by holding one or more specific youth positions of responsibility in his patrol and/or troop; and*

WHEREAS, *the Mayor and the Township Committee desire to congratulate and express their sincere thanks and appreciation to Eagle Scout Harrison Robert Roy, Eagle Scout Steven E. Meyer, Eagle Scout Arthur Normand and Eagle Scout Mark P. Kozak Day for their exceptional character, citizenship, and commitment to the community;*

NOW, THEREFORE, I, Bob Kinsey, Mayor of Millstone Township, do hereby declare November 28, 2015 to be Eagle Scout Harrison Robert Roy Day, Eagle Scout Steven E. Meyer Day, Eagle Scout Arthur Normand Day and Eagle Scout Mark P. Kozak Day and request that the Millstone Township residents join in this celebration with their support.

Proclaimed this 28th day of November 2015.

Bob Kinsey, Mayor

M/Kinsey state that he and Deputy Mayor Kuczinski attended the Eagle Scout Ceremony on November 28, 2015; it was a very nice ceremony and statistics show that only 1%, 1 out of 100 Boy Scouts become Eagle Scouts.

CORRESPONDENCE:

1. Letter, dated September 2015, from Riders for a Cause Board of Directors, thanking Millstone Township for their support with the use of the Community Center as a rest stop for the Black Tie Tour held in June. The 2015 Black Tie Tour was a huge success.
2. Letter, dated November 2, 2015, from the Monmouth County Park System regarding the Open Space Grant Program Application for the Clarksburg MEC-CRC Historic Preservation Phase I development project. The application is deemed administratively complete and is being processed for final review.

ORDINANCES:

ORDINANCE 15-18

SECOND READING ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT REGULATIONS), ARTICLE II, (DEFINITIONS), SECTION 2-2 (SPECIFIC DEFINITIONS) AND ARTICLE IV, (REGULATIONS APPLICABLE TO ALL ZONING DISTRICTS), SECTION 4-1 (GENERAL REGULATIONS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends Sections 2-2 and 4-1 by adding the definition of municipally sponsored affordable housing construction and by adding municipal uses to be permitted principal uses in all zoning districts.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:15 p.m.

No Public Comment

Mayor Kinsey closes the public hearing at 8:15 p.m.

Motion to adopt, Moved C/Grbelja, Second C/Masci. Committee Discussion: Planning Board has reviewed and stated that this ordinance is consistent with the Master Plan.

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kuczinski, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: None

ORDINANCE 15-19

FIRST READING AN ORDINANCE AMENDING CHAPTER TWO, (ADMINISTRATION) ARTICLE VI (ADMINISTRATIVE PROCEDURES AND POLICIES) SECTION THIRTY NINE, 2-39.7, (PAYROLL) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARIES OF THE TOWNSHIP OFFICIALS AND EMPLOEES IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance fixes salaries for Township Officials and Employees for 2016.

Motion to adopt on first reading and authorize publication of same.

Moved C/Dorfman, Second C/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: None

Second reading and Public Hearing to be held on December 16, 2015 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD. ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

15-180 Payment of Vouchers

15-181 Resolution Authorizing Cancellation of Prior Year's Grant Receivables and Appropriations

- 15-182 Resolution to Adopt the Township of Millstone Employee Handbook
- 15-183 Resolution Directing Tax Collector to Cancel Real Estate Taxes on Block 24, Lot 8.1
- 15-184 Resolution Extending Contract for Curbside Pickup of Recyclable Material for 2016
- 15-185 Resolution Awarding Contract for 2016 Model 4x4 Hook Lift Truck with Accessories
- 15-186 Resolution Awarding of a Contract for Insurance Coverage

Motion to adopt, Moved C/Kuczinski, Second C/Masci. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: None

TOWNSHIP COMMITTEE MINUTES:

1. Regular and Executive Session, November 4, 2015

Motion to adopt, Moved C/Masci, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Masci, C/Dorfman, C/Grbelja, C/Kuczinski, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: None

REPORTS FROM VARIOUS DEPARTMENTS FOR OCTOBER 2015:

Tax Collector	\$1,917,404.39
Clerks Report	\$ 2,293.62
Dog License	\$ 267.00
Recreation	\$ 26,975.00
Building Department	\$ 42,722.00
COAH	\$ 14,047.00
Municipal Court	\$ 10,937.00
2015 Interest Revenue	
Code Enforcement	

Motion to file, Moved C/Kuczinski, Second M/Kinsey. ©

COMMENTS FROM THE DAIS:

M/Kinsey states that this Friday, December 4, 2015 will be the annual Holiday Lighting at the Millstone Township Fire House from 6:00pm to 8:00pm. There will be a performance by the Middle School Chorus, there will be refreshments and holiday crafts and of course Santa Claus will be there. Please come out and join us.

C/Masci stated that he spoke with Dan Merkel and The Millstone Eagles Pop Warner Jr. MIDGETS win the Eastern Region Championship! They played up in Warren and won 20-18 in an incredible game.

C/Grbelja states in The Millstone Times newspaper there is a article on The Thomas Baird Cultural Resources Center History in the Re-Making.

PRIVILEGE OF THE FLOOR:

Mayor Kinsey opens the meeting to the public at 8:25 p.m.

No Public Comment

Mayor Kinsey closes the meeting to the public at 8:25 p.m.

Motion to adjourn: Moved C/Grbelja, Second C/Kuczinski. © Time Out 8:25 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

December 2, 2015 minutes approved at a Township Committee meeting held on December 16, 2015.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township